



# Mulroy College

*Coláiste Na Maoile Ruaidhe*

Milford, Letterkenny, Co. Donegal

Baile Na nGallóglach, Leitir Ceannainn, Co. Dhún na nGall



Bord Oideachais agus Oiliúna Dhún na nGall  
Donegal Education and Training Board

June 2023

Dear Parent(s)/Guardian(s),

I hope you are well as we look forward to welcoming your child into 1st Year at Mulroy College for the coming school year. Please note our start dates for the beginning of the new academic term:

- **Monday 28th August - start date for 1st year students.**
- Tuesday 29th August - start date for 6th year students.
- Wednesday 30<sup>th</sup> August - start date for 5th year students.
- Thursday 31st August - start date for 3rd year students.
- Friday 1st September - start date for 2nd year students
- Monday 4th September - start date for Transition year, LCA1 & LCA2 students.

As you are now aware, students will receive their books through the book rental **scheme (if payment has been commenced on-line)** together with a student journal that will have the calendar and dates for important events outlined. Lockers will also be provided within the first few days.

- There is a levy of €200.00 euro for the year which can be paid in instalments. This includes all payments for resources and equipment for practical subjects, books and workbooks for all subjects and exam papers for relevant subject areas.
- This can be paid through the Way2Pay System. You will receive a notification when this is set up for you in the coming weeks.
- We request that all monies are paid through this online system.
- Payment can be made in one lump sum or in instalments throughout the year.
- Following notification, you will receive a link to your mobile phone and you can proceed to pay at any time **after you receive this link**. Be aware of the amount you wish to pay as it will be set at €200. You can also log into [www.mulroycollege.ie](http://www.mulroycollege.ie) and click on the Way2Pay on the menu bar, where you will be asked to input your mobile number.
- Please note that your mobile number should be entered in international format. e.g. **087**
- **xxxxxxx should be entered as 35387xxxxxxx.**

All monies, levied by the school, whether by way of charges or contributions, will be used primarily for the benefit of the students for the purposes outlined.

*Fiona Temple*  
Principal

**Web:** [mulroycollege.ie](http://mulroycollege.ie)

**Phone:** 074 9153346

*Fiona Ní Theampail*  
Príomhoide

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Any remaining funds will be used to further improve the teaching and learning experience for the students.

- Book Rental
- School Journal
- Photocopying
- Student insurance scheme (please find information regarding this on the website)
- Exam papers
- Extra-curricular activities

## **Uniform**

Full uniform must be worn from the start including black shoes as outlined in the prospectus that was given to you. College jackets are the only jackets permitted. Uniforms can be purchased from County Seat and Watson Clothing, Letterkenny

In the academic year 2023/24 the **PE uniform is compulsory** for all **1st Year students**. All information regarding the purchase of the PE uniform is available here on the xgear website by clicking on the following link <https://www.xgear.ie/collections/mulroy-college-milford>

Our supplier [www.Xgear.ie](http://www.Xgear.ie) are currently providing a bundle offer (at a reduced price) for a short time period (Closing date Friday 1st July 2023), which, if ordered now, will be available for collection in Mid August.

***Please ensure that all items of clothing are labelled as items are often misplaced***

## **Code of Behaviour.**

Please read the code and familiarise yourself with the policy which can be accessed through [here](#). There has been a recent amendment to the Code of Behaviour where we are using our VS Ware behavioural management app to support learning in and outside our classrooms. Parents will have access to this for communication purposes.

\*\*\*\*\* **Mobile phones are not permitted and will be confiscated as per code of behaviour** \*\*\*\*\*

- Please note that students are not permitted to go down the town in the mornings and must remain on the premises for the duration of the school day.
- Fizzy drinks or energy drinks are not permitted in the college so please ensure your son/daughter does not bring any with them.

Fiona Temple  
Principal

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## Procedures for arriving late and collecting your child early from the college

- No one is allowed to access the building without contacting the school in Advance.
- Any student arriving after 8:50 am must report to the main office with a note in their diary signed by parent/guardian explaining the reason for lateness and sign in.
- If a student is leaving the school early the parent/guardian must have a signed note in the diary explaining the reason for this. This note has to be signed by the class teacher during morning registration.
- Students are not allowed to leave the premises with anyone other than a parent unless a prior arrangement has been made with the college.
- In the event of a student becoming ill/ or having to leave school urgently, the student must present themselves at the office and call home from the school as mobile phones are not permitted.
- If you need to collect your child at very short notice, please ring the school and arrangements can be made.

In the morning, due to the large volume of traffic parents are asked not to enter the college grounds when dropping their children off. Students are asked to be dropped off at the school gate to ensure the safety of all students. Likewise, due to ongoing construction of the new classrooms in the evening parents are only permitted to park away from the school to ease congestion and for safety. If you require to collect your child on site we ask that you do so after 4:15 pm. Your co-operation is very much appreciated on these matters.

Yours sincerely

*Fiona Temple*

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Principal

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