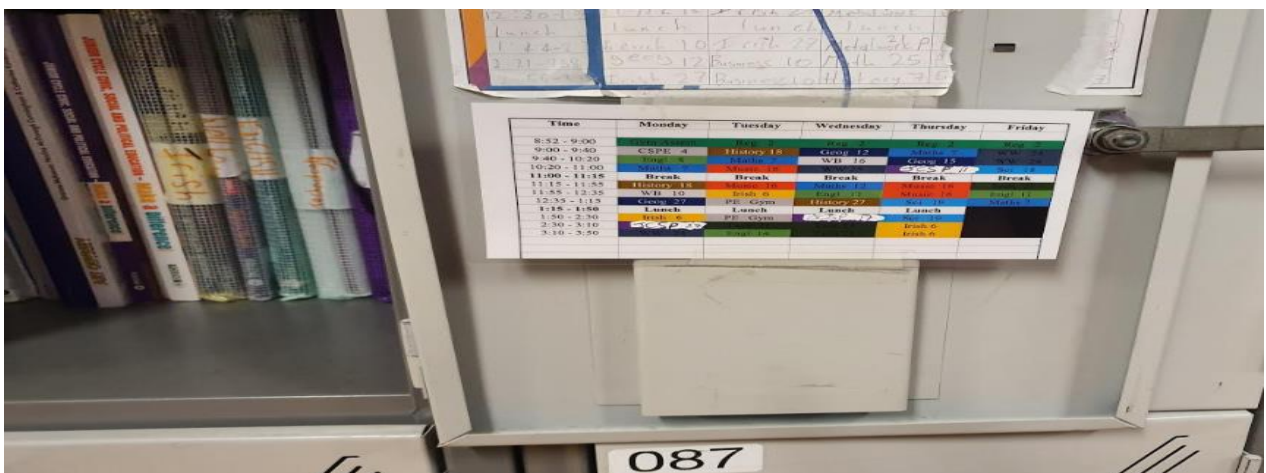




What do I need to know about LOCKERS?

- Each student has their own locker to keep your books and PE gear in during the day.
- You will get your **locker key** in September. It is important that you keep your key safe at all times. You must cut a **spare key** for your locker which is given to your class teacher.
- You can **only access** your locker before morning classes begin, at break time, during lunch and home time.
- Lockers must be **locked at all times** when not in use.
- Each locker should be **graffiti-free** both inside and outside.
- **Mr. Meleady** is the teacher to see if you have an issue with your Locker
- Each locker should **include a timetable** which is attached to the door.



How do I organise my books inside my locker?



- You should use a plastic **pouch** to keep all books /copies together for each of your subjects.
 - All books/ copies etc should be **labelled on the edge**.
Put the **subject name** on the edge and **student name** on the front cover.
- To ensure that the adhesive label does not become defaced etc please **place sellotape over the label**
- **Locker timetables** should be **colour coded** to match the colour of the pouch being used for the subject
 - All books are to be **stacked standing up**



Get ready for September – get some zip lock plastic pouches.

